

# INFORMATION PACKAGE



# ASIA SCHOLASTICS CHAMPIONSHIPS 2025



**ASIA**  
**SCHOLASTIC**  
**CHAMPIONSHIPS**  
**2025**



5<sup>th</sup> February 2025

Dear Athletes, Coaches, Team Managers and Officials,

**RE: INVITATION TO PARTICIPATE IN ASIA SCHOLASTIC CHAMPIONSHIPS 2025**

**Greetings from Singapore!**

It is with our greatest pleasure to extend a formal invitation to you for the **ASIA SCHOLASTIC CHAMPIONSHIPS 2025**, also known as "Asia Scholastics". This prestigious event will take place on Saturday, 5th April 2025 at the Our Tampines Hub (OTH) Community Auditorium in Singapore.

As a key event in our annual events calendar, Asia Scholastics is exclusively open to students who are currently enrolled in school, reflecting its scholastic nature. The event invites participation from schools and clubs across the region. We offer an extensive menu of cheerleading and performance cheer (Hip Hop, Jazz, and Pom) divisions that will cater to every team, and athletes are welcomed to crossover to different divisions (you can even crossover with one routine!) and participate in different competition formats.

We look forward to your participation and seeing you on our little sunny red dot in April!

Yours Sincerely,

A handwritten signature in black ink that reads "Damien".

**Damien Ng (Mr.)**

Director

Organising Committee

Asia Scholastic Championships

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## COMPETITION INFORMATION

Event Title : Asia Scholastic Championships 2025  
 Date : Saturday, 5<sup>th</sup> April, 2025  
 Venue : Our Tampines Hub, Community Auditorium  
 1 Tampines Walk, #03-A3, Singapore 528523



Asia Scholastic Championships 2025, also known as "Asia Scholastics", is exclusively open to student-athletes who are currently enrolled full-time in school, in line with its scholastic focus. To cater to student-athletes who do not have a cheer or performance cheer team within their school, we have open divisions where student-athletes may compete and represent their gym, studio, club, or organisation.

The organizer shall have the right to alter the time and location of the competition in the event changes become necessary due to inclement weather, facility problems, television production requirements, or any other situation deemed by the organizer to be essential to the successful execution of the championships.

## TENTATIVE SCHEDULE OF EVENTS

This is a preliminary schedule and is **SUBJECT TO CHANGES**.

We advise all teams, regardless of divisions, to make themselves available for the weekend.

| Pre-Competition   |  |
|---|--|
|  <p><b>Day 1: Thursday, 3<sup>rd</sup> April 2025</b><br/>                     Arrival in Singapore<br/>                     Rest and Acclimatise</p>                                      |  <p><b>Day 2: Friday, 4<sup>th</sup> April 2025</b><br/>                     Team Rehearsals<br/>                     For Team Divisions only (require reservation)</p> |
| Competition   |  |
|  <p><b>Day 3: Saturday, 5<sup>th</sup> April 2025</b><br/>                     Competition Day<br/>                     All Specialty, Team Cheer and Team Performance Cheer Divisions</p> |  |

## AWARDS AND ENTITLEMENTS

### All Registered Athletes and Coaches

- Professional photos
- Admission to competition venue
- Public Liability Insurance
- Individual Participation Medallion  
(for non-medallist Athletes only)
- Individual Certificate of Participation  
(for non-medallist Athletes and Coaches)

### Top 3 Placing Teams, Athletes, and Coaches

- Team Trophy
- Individual Placement Medallion (Athletes only)
- Individual Certificate of Achievement

## COMPETITION INFORMATION

### AWARDS AND ENTITLEMENTS

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#### CERTIFICATES

All Certificates of Achievement (CoA) and Certificates of Participation (CoP) will be given in digital format and will be downloadable (link given after event) within two [2] months after the event. This is part of our green effort. With a digital version, you are free to print the certificate as and when you need it. The CoA comes with a unique serial number for authenticity.

#### PROFESSIONAL PHOTOS

Each team will receive professional photos of their routine. All photos will be available online where the download link will be provided for distribution amongst the team members. This will allow your team to directly download your photos to whatever device you may choose.

#### GENERAL ADMISSION FOR SPECTATORS

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The competition is a ticketed event. More information will be released closer to the competition. Spectators will be required to adhere to the Media and Photography Policy.

#### MEDIA POLICY

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1. No commercial recording (audio or visual) or commercial live streaming is allowed in the event venue or other event-related venues or on the grounds of any such venues (collectively, "Event Locations").
2. In the event a team authorises the commercial recording or streaming in any Event Location, the team will be automatically disqualified.
3. In addition, the personal, non-commercial use of live streaming apps to capture all or any part of a performance during the event is not permitted.
4. By attending/purchasing admission to the event, each attendee grants permission to the organizer and its affiliates, designees, agents, licensees, and invitees to use the image, likeness, action, and statements of the attendee in any live or recorded audio, video, film, or photographic display or other transmission, exhibition, publication, or reproduction made of, or at, the event in any medium, whether now known or hereafter created, or context for any purpose, including commercial or promotional purposes, without further authorisation or compensation.

## COMPETITION INFORMATION

### PHOTOGRAPHY POLICY

All photos and videos of your team competing at the competition are taken by our team of professional photographers and videographers and are available complimentary to every athlete and coach (a gift from us to you). All photos be available online accessed via a secured link. The videos will be posted online on our official Facebook and Youtube channel [@ASEActiveSports](#)

We understand the importance of capturing memories and at the same time we seek to protect the privacy and safety of our athletes, spectators, teams, organizations and programmes. As such, the following photo policy will be in effect:

### PHOTOS AND VIDEO CAPTURE

Non-commercial photos and videos taking of your own team, club, or child is allowed with the following equipment:

1. Mobile phone or tablets (no zoom lenses)
2. Amateur camera equipment (e.g. small digital or point-and-click cameras, larger digital camera with non-removable zoom lenses) and camcorders.
3. Tripod stands are NOT permitted.
4. Strictly no professional lens equipment (non-telephoto and telephoto).
5. No raising of hands above your head to take photo or video. DO not block other people's view.

Filming of teams that you have no affiliation with or those that you do not have express permission from in advance and for personal and commercial gains is strictly prohibited.

### FLASH PHOTOGRAPHY

Strictly NO use of flash photography, continuous flash, or any other lighting during competition as this can produce glare and be distracting and dangerous for the competitors. This includes small flashes such as (but not limited to) those from a camera phone.

### POLICY ENFORCEMENT

ASE and venue staff reserve the right to reserve the right to refuse anyone from taking photographs and videos at any events and competitions and at any time. We also reserve the right to request inspection of images on any equipment for any reason and request deletion of unauthorised photos.

ASE and venue staff reserve the right request the equipment be put away for the remainder of the event, and we also reserve the right to remove the person from the event entirely, or to call authorities in extreme situations, such as but not limited to persons causing disturbance or refusing to comply with requests.

Should the person in violation of the photography policy is affiliated to a competing team(s), a penalty of three [3] points per judge will be applied to the team(s)'s score.

Should any audience members witness photography in any questionable format, there is an obligation to report any potential threat to the event staff.

## COMPETITION INFORMATION

### SOLICITATION

Solicitation is not tolerated at the event. Teams (coaches, gym owners, athletes, parents and friends) trying to poach athletes will be disqualified from the competition and will be removed from the premises immediately.

Please report any individuals who is trying to sell to you (e.g. choreography/coaching services, uniform, merchandise, etc) at the competition immediately, as they are not endorsed. They will be removed from our premises immediately.

### SOCIAL MEDIA

We would love to hear about your journey to Asia Scholastics! Be sure to tag us on social media and hashtag your moments with **#AsiaScholastics2025**.



<http://www.aseactivesports.com/events/asia-scholastics>



#AsiaScholastics2025



[www.facebook.com/aseactivesports](http://www.facebook.com/aseactivesports)



@aseactivesports



836446499 (Active Sports ASE)



[www.youtube.com/aseactivesports](http://www.youtube.com/aseactivesports)

### CONTACT INFORMATION

For all event-related enquiries (except legality ruling), please email in to the Competition Office email with the following subject header format.

**Subject Header: "AS2025 [School/Organization Name]"**

*Examples: AS2025 ABC University, AS2025 ABC All Star, AS2025 ABC Studio*

Please email all subsequent enquiries via **"Reply All"** to the email. This will allow us to assist you more efficiently with consolidated information within one email thread (think of it like a dedicated group chat).

Please allow us 5 working days to revert back to you. If you do not hear from us, "bump up" your email via "Reply to All" to the original email thread.

Examples of all event-related enquiries include but not limited to queries about registration, division requirements, payment information submission, requests for changes, withdrawals and refunds, certificates, etc.

|                                 |  |
|---------------------------------|--|
| <b>Enquiries</b>                | All event-related enquiries, except legality ruling.   |
| <b>Competition Office Email</b> | asiascholastics@gmail.com  |
| <b>Subject Header</b>           | AS2025 [School/Organization Name]<br><i>E.g. AS2025 ABC University, AS2025 ABC All Star, AS2025 ABC Studio</i> |



# DIVISIONS

## CHEER DIVISIONS

| Division Type              | Age Division    | Cheer Levels                             | Gender  | Team Size & Alternates                                 | Routine Time  |
|----------------------------|-----------------|--|---------|--|---|
| <b>SPECIALTY DIVISIONS</b> |                 |  |         |  |   |
| Double Partner Stunt       | University      | Elite, Premier                           | G, C    | 2 groups of 2 athletes each (#1),<br>0 to 2 alternates | 1:00 min  |
| Double Group Stunt         | Primary U12     | Intermediate                             | M       | 2 groups of 3 to 5 athletes each,<br>0 to 4 alternates | 1:00 min  |
|                            | Junior High U14 | Advanced                                 | G, C    |  |   |
|                            | Senior High U18 | Advanced, Elite,<br>Premier (#2)         |         |  |   |
|                            | University      | Advanced, Elite,<br>Premier              |         |  |   |
| Pyramid                    | Senior High U18 | Premier (#2)                             | G, B, C | Premier: 9 athletes<br>0 to 4 alternates               | 1:30 min  |
|                            | University      | Premier                                  |         |  |   |
| <b>TEAM DIVISIONS</b>      |                 |  |         |  |   |
| Team Cheer                 | Kindergarten U6 | Introductory,<br>Beginner                | M       | 16 to 24 athletes,<br>0 to 6 alternates                | Total Routine:<br>3:00 min,<br>2:00 min<br>Music +<br>minimum<br>0:30min<br>Cheer |
|                            | Primary U12     | Beginner, Novice,<br>Intermediate        | M       |  |   |
|                            | Junior High U14 | Intermediate,<br>Median, Advanced        | G, C    |  |   |
|                            | Senior High U18 | Median, Advanced,<br>Elite, Premier (#2) | G, C    |  |   |
|                            | University      | Advanced, Elite,<br>Premier              | G, C    |  |   |

**#1** Each Partner Stunt Group is allowed 1 spotter (max. 2 spotters); Spotters are to be registered as spotters instead of Athletes.

**#2** Premier division for Senior High U18 is only open to athletes aged 16 and above (born 2009 and before).

**#3** Team size in accordance to the International University Sports Federation (FISU).

### Gender Abbreviation

C: Coed

G: All Girl

M: Mixed (Gender Neutral)

# DIVISIONS

## CHEER PERFORMANCE DIVISIONS

| Division Type              | Age Division    | Performance Cheer Categories & Levels                | Gender | Team Size & Alternates  | Routine Time |
|----------------------------|-----------------|--|--------|---|--------------|
| <b>SPECIALTY DIVISIONS</b> |                 |  |        |   |              |
| Performance Cheer Doubles  | Kindergarten U6 | Pom, Hip Hop Novice                                  | M      | 2 athletes,<br>0 to 1 alternate                                 | 1:30 min     |
|                            | Primary U12     | Pom, Hip Hop Novice & Premier                        |        |   |              |
|                            | Junior High U14 | Pom, Hip Hop Premier                                 |        |   |              |
|                            | Senior High U18 |  |        |   |              |
|                            | University      |  |        |   |              |
| <b>TEAM DIVISIONS</b>      |                 |  |        |   |              |
| Team Performance Cheer     | Kindergarten U6 | Pom, Hip Hop, Jazz Novice                            | M      | For Pom and Hip Hop:<br>16 to 24 athletes,<br>0 to 6 alternates | 2:00 min     |
|                            | Primary U12     | Pom, Hip Hop Novice & Premier                        |        |   |              |
|                            | Junior High U14 | Pom, Hip Hop Premier                                 |        | For Jazz:<br>18 to 24 athletes,<br>0 to 6 alternates            |              |
|                            | Senior High U18 | Pom, Hip Hop, Jazz Premier                           |        |   |              |
|                            | University      |  |        |   |              |
|                            |                 | For Jazz:<br>18 to 20 athletes,<br>0 to 5 alternates |        |   |              |

#1 Team size in accordance to the International University Sports Federation (FISU).

**Gender Abbreviation**

C: Coed

G: All Girl

M: Mixed (Gender Neutral)

## DIVISIONS

### EXHIBITION DIVISION

Teams may participate in the Exhibition division (no judging, no scoring) if the following eligibility criteria are met:

1. All athletes must be bona-fide student athletes who are currently enrolled full-time in school.
2. For Cheer and Performance Cheer exhibition teams, the level allowed is applied based on the oldest and/or youngest member of the team and should follow the safety rules required in the rule book.
3. Exhibition division teams will be awarded Individual Participation Medallions.

### SCHOLASTIC AND AGE CRITERIA

| Age Group       | Scholastic Criteria  | Grade Guide             | Age Criteria       | Birth Years  |
|-----------------|--|-------------------------|--------------------|--------------|
| Kindergarten U6 | Pre-Primary, nursery, kindergarten, childcare centres  |                         | 3 to 6 years old   | 2019 to 2022 |
| Primary U12     | Primary, elementary schools  | Typically Grade 1 to 6  | 7 to 12 years old  | 2018 to 2012 |
| Junior High U14 | Secondary/middle sch., junior high   | Typically Grade 6 to 9  | 12 to 14 years     | 2010 to 2013 |
| Senior High U18 | Secondary/middle sch., junior/senior high, junior colleges   | Typically Grade 6 to 12 | 12 to 18 years     | 2006 to 2013 |
| University      | Applies to student-athletes who have not been out of university or an equivalent institution for more than a year. |                         | 18 to 24 years old | 2000 to 2007 |

### SCHOLASTIC CRITERIA

1. The competition is open only to bona-fide student-athletes who are currently enrolled full-time in school.
2. A bona-fide student is one who is matriculated as a full-time student and has not graduated.  
*Clarification: The graduation date refers to the official graduation date given by the school; Does not apply to date of graduation ceremony or receiving graduation certificate which may or may not happen after the official date of graduation.*
3. **School Divisions:** Only official students at the school may represent the school in the School Divisions.
4. **Open Divisions:** Available to student-athletes who are representing their gym, club, studio, or organization and depending on the division, meet the scholastic criteria and/or age criteria.  
*E.g. student-athletes representing a club participating in Senior High U18 Open division must all be students of a secondary/middle school or junior/senior high school and must be between 12 to 18 years old.*
5. **Kindergarten and Primary U12 divisions:** The scholastic criteria take precedence over the age criteria.  
*E.g. A current primary school athlete is currently 14 years old may take part in Primary U12 division*
6. **Junior High U12 and Senior High U18:** Student-athletes must meet both scholastic and age criteria to compete in the division.
7. **University divisions:** In accordance with the International University Sports Federation (FISU), University student-athletes must meet both the Scholastics and Age Criteria.

## DIVISIONS

### SCHOLASTIC AND AGE CRITERIA

#### AGE CRITERIA

1. The age of the athlete must be in the year of the competition.  
*E.g. For Senior High U18, an athlete who is 11 but turning 12 on 31st December is eligible for the division. An athlete who is 18 turning 19 on 1st January is eligible for Senior High U18.*
2. It is the responsibility of the coaches, program directors, advisors, officers/teachers in-charge, and/or gym/club/studio owners to ensure and verify the age eligibility for all athletes (including alternates) within their own program. Once verified, it is further the responsibility of the above-named parties to ensure the data is entered into the registered roster accurately. Typos and errors on the part of delegated administrator, or parent dishonesty are not a valid excuse for inaccurate age data.

#### DIVISION SPLIT AND COMBINATION

1. To maintain a competitive atmosphere, divisions may be split or combined at any time leading to the competition.
2. Two age division in the same cheer level / performance cheer category will be combined if only one team compete in each age division.
3. All Girl and Coed divisions will be combined into one division if only one team compete in each division.

#### PARTICIPATION AND SUBSTITUTION

1. Only registered athletes/alternates are permitted to participate in the competition.
2. The athletes who begin a routine must remain the same throughout the course of a routine. A performer is not permitted to be “replaced” by another performer during a routine.
3. Substitutions may be made in the event of any injury or other serious circumstance. Substitutes must be registered as one of the team members as alternates and abide by the age restrictions and eligibility requirements in all divisions. Unregistered alternates are not allowed to participate in the competition.
4. Fielding non-registered alternates will result in an automatic team disqualification.

#### CROSSOVERS

1. Crossovers are allowed between divisions. Each athlete may not represent more than one team within the same division.
2. Crossovers are at the athlete’s risk. Crossover athletes may miss scheduled warm-ups and while the organisers make every effort to provide time for uniform changes and/or rest between crossover routines, more than ten-minute interval between competition time of routines is not guaranteed. The rehearsal and championship schedule will not be changed or delayed to accommodate the crossovers.

## DIVISIONS

### ELIGIBILITY POLICY

1. In fairness to all, the organizer strictly enforces its eligibility policy and requirements for each division.
2. The organizer reserves the right to assess a penalty, disqualify, reclaim any and/or all awards and remove television appearance (if applicable) for any team found to be in violation of the eligibility policy, whether before, during or after the event.
3. Each participant is to submit the Individual Participant Release/Waiver Form "Waiver" to complete the registration. Participants who did not submit the Waiver will NOT be eligible to compete in the competition. Participants aged below eighteen years of age "Minors" require a parent/guardian to complete the Waiver.
4. Each team is required to have at least **ONE** registered coach on the team roster to be eligible for competition. It is the responsibility of the school/gym/studio/club/program owners to make sure the coach has the relevant coach accreditation for the level / category of the teams they coach to compete and is at least eighteen (assistant coach) or twenty-one (head coach) years of age.
5. Fielding ineligible athletes will result in an automatic team disqualification.

### TIME OF ROUTINE

| Division Type             | Time of Routine  |
|---------------------------|--|
| Double Partner Stunt      | Maximum one minute (1:00)  |
| Double Group Stunt        |  |
| Pyramid                   | Maximum one minute, thirty seconds (1:30)  |
| Performance Cheer Doubles |  |
| Team Cheer                | Routine Total (Cheer + Music): Maximum three minutes (3:00) <ul style="list-style-type: none"> <li>• Cheer Portion: Minimum thirty seconds (0:30)<br/><i>Can be placed in the beginning or middle of routine</i></li> <li>• Music Portion: Maximum two minutes (2:00)</li> </ul> |
| Team Performance Cheer    | Maximum two minutes (2:00)   |

1. Timing will begin with the first choreographed movement or note of the music and end with the last choreographed movement or note of music whichever comes last.
2. If a team exceeds the time routine limit, a penalty will be assessed for each violation.  
*(Refer to Rule Book – Infractions)*
3. Because penalties are severe, it is recommended that all teams time their performance several times prior to competition and leave a several second cushion to allow for variations in sound equipment.



## DIVISIONS

### PERFORMANCE SURFACE

1. **Cheer**  
The performance floor will be approximately 42 feet x 54 feet / 9 strips (12.8 metres x 16.5 metres). The surface will be traditional carpeted foam mat.
2. **Performance Cheer**  
The performance floor will be approximately 42 x 42 feet (12.8 x 12.8 meters). The surface will be professional grade material (e.g. Marley floor or a wooden parquet floor).
3. Athletes may line up anywhere inside the competition area.
4. There is no penalty for stepping outside the area, however all skills must originate from the performance surface. Penalty will be assessed for skills which do not originate from the performance surface.  
(Refer to Rule Book – Infractions)

### ROUTINE REQUIREMENTS

#### DOUBLE PARTNER AND GROUP STUNT DIVISIONS

These divisions are **STUNT-ONLY** routines performed to music. Two groups of partner/group stunt groups will perform the exact same routine at the same time. These divisions use the Group Stunt and Coed Stunt score sheet.

#### Routine Limitations

1. Pyramids and props are NOT allowed.
2. Tumbling, dance, and jumps are not adjudicated components in the score sheet. You are permitted to do them but are not necessary and do not add to your scores. Note that they are subjected to legalities.
3. Stunts executed should be identical.  
*Example: Right Heel Stretch on Right Cupie for BOTH groups (as opposed to the other group doing Left Heel Stretch on Left Cupie).*
4. **Double Group Stunt Divisions**,
  - a. Basket tosses are not required but will be considered as a stunt in the score sheet.
  - b. Single based stunts are not allowed.  
*Exception: Double Cupie is allowed.*  
*Clarification (1): Single based stunt with spotter touching the stunt is allowed.*  
*Clarification (2): Single based stunts are not allowed as teams who wish to do single based stunts can participate in the Double Partner Stunt division, giving Double Group Stunt division participants an opportunity to compete in the division with “group” stunts as opposed to “partner” stunts.*

## DIVISIONS

### ROUTINE REQUIREMENTS

#### PYRAMID DIVISIONS

Pyramid division is a pyramid-only division performed to music. The divisions use the Group Stunt and Coed Stunt score sheet.

##### Routine Limitations

1. Props are NOT allowed.
2. Stunts, basket tosses, tumbling, dance, and jumps are not adjudicated components in the score sheet. You are permitted to do them but are not necessary and do not add to your scores. Note that they are subjected to legalities.

### ROUTINE REQUIREMENTS

#### TEAM CHEER DIVISIONS

##### Cheer Portion

1. Based on importance of separation of cheerleading from other sports; making it a unique sport globally, a Cheer must be included in the beginning or middle of routine. Use of native language (including sign language) in the Cheer and using a more school pride style cheer is encouraged. The Cheer portion of the routine is based on the ability to lead the crowd for the team's school/organization, use of signs, poms, flags, megaphones, and practical use of stunt/pyramids to lead the crowd.
2. The cheer portion must be performed without music. No voice-overs or words may be recorded to make the team vocal projection louder.

##### Tumbling Portion

To attribute to the unique team nature of the sport of cheerleading, a minimum of two athletes tumbling in synchronization is required for a score in the tumbling component of the score sheet. No scores will be awarded under the tumbling component on the score sheet for individual tumbling but will go under overall effect component on the score sheet.

#### PERFORMANCE CHEER DIVISIONS

Please visit the link below for Performance Cheer Category definitions

##### **Category Definitions**

*Click to open link*

[https://cheerunion.org/wp-content/uploads/2023/10/ICU\\_PC\\_2022\\_category-definitions.pdf](https://cheerunion.org/wp-content/uploads/2023/10/ICU_PC_2022_category-definitions.pdf)

## REGISTRATION

## COMMUTER PACKAGE AND COMPETITION FEES

## ATHLETES AND ALTERNATES

| Divisions  | Commuter Package<br>Per Person | Additional Division<br>Per Person Per Division |
|--|--------------------------------|--|
| Team Cheer Divisions<br>Team Performance Cheer Divisions               | <b>SGD 110.00</b>              | <b>SGD 70.00</b>                               |
| Double Group Stunts Divisions<br>Pyramid Divisions                     | <b>SGD 150.00</b>              | <b>SGD 110.00</b>                              |
| Double Partner Stunts Divisions<br>Performance Cheer Doubles Divisions | <b>SGD 180.00</b>              | <b>SGD 140.00</b>                              |

Commuter package for Athletes includes Competition Participation Fee (for one division), admission to competition venue, and official event t-shirt.

Clarification: For athletes participating in additional divisions, they will include the additional division fees to the first division commuter package.

*Example: Athlete taking part in Team Cheer division and Double Partner Stunt division*

*Total SGD250.00 (SGD110.00 Team Cheer Commuter + SGD140.00 Double Partner Additional Division)*

Athletes are advised to purchase personal accident and/or travel insurance which provides coverage for their participation in the competition.

## COACHES AND ENTOURAGE

| Divisions                              | Commuter Package<br>Per Person | Division<br>Per Person Per Division |
|--|--------------------------------|-------------------------------------|
| Coaches                                | <b>SGD 40.00</b>               | <b>SGD 10.00</b>                    |
| Entourage (Staff, spotters, chaperone) | <b>SGD 40.00</b>               | <b>Not Applicable</b>               |

Commuter package includes admission to competition venue and official event t-shirt. It is recommended to purchase personal accident and/or travel insurance which provides coverage for their participation in the competition.

- Coaches and entourage who are also registered athlete / alternate on the team roster need not be registered under Coach and Entourage.
- Coaches are required to include the division fee for each division they are rostered on.  
*E.g. Coach is rostered on 2 teams. Total SGD60.00 (SGD40.00 Commuter + SGD10.00 + SGD10.00)*
- Coaches who are coaching multiple teams with multiple schools/organizations, please note that the commuter package applies for each registration under each school or organization.  
*E.g. Coach is registered with 2 different schools, commuter package is charged twice.*

# REGISTRATION

## REGISTRATION PROCESS

|   |   |
|---|---|
| <b>Files Download Link</b><br><i>Click to open link</i> | <a href="https://aseactivesports.com/events/asia-scholastics/">https://aseactivesports.com/events/asia-scholastics/</a> |
| <b>Email To</b>   | asiascholastics@gmail.com   |
| <b>Subject Header</b>                                   | AS2025 [School/Organization Name]<br><i>E.g. AS2025 ABC University, AS2025 ABC All Star, AS2025 ABC Studio</i>          |

### STEP 1: REVIEW THE INFORMATION PACKAGE AND RULE BOOK

The Information Package and Rule Book can be downloaded from the Files Download Link. Review the documents with the athletes, coaches, and entourage.

### STEP 2: SUBMIT REGISTRATION PACKAGE

Download Registration Package from the Required Documents in the Download File Link. Complete the forms in the Registration Package. Submit the completed Registration Package via email.

**Submission Deadline: Friday, 7th March 2025**

New team registration will be not accepted after the deadline. Registration of athletes to registered teams is accepted after deadline (subject to additional processing fees).

### STEP 3: SUBMIT THE ATHLETE WAIVER AND COACH AGREEMENT

Complete the forms online (link in Required Documents at Download File Link). You may also download the forms from Required Documents and submit via email.

**Submission Deadline: Friday, 21st March 2025**

The registration process is complete only when ALL required information is submitted, and the full payment of the commuter package is received.

## EMAIL REGISTRATION

Please use the following subject header format "**AS2025 [Your School / Organization Name]**" for the email.  
*E.g. AS2025 ABC University, AS2025 ABC All Star, AS2025 ABC Studio*

Please email all subsequent enquiries via "**Reply All**" to the email. This will allow us to assist you more efficiently with consolidated information within one email thread (think of it like a dedicated group chat).

Please allow us 5 working days to revert back to you. If you do not hear from us, "bump up" your email via "Reply to All" to the original email thread.

## REGISTRATION

### CHANGES

#### PROCESSING FEES FOR CHANGES

| Changes   | On-Time<br>7 Mar 2025 and Before | Late<br>8 to 23 Mar 2025  | Last Minute<br>24 Mar 2025 and After                                       |
|---|----------------------------------|---|--|
| Change of Information<br>(charged per information)  | SGD5.00                          | SGD10.00  | SGD20.00   |
| Addition of Athlete, Alternate,<br>Coach, Entourage <b>AFTER</b><br>Registration Package<br>Submission Deadline<br>(charged per person) | Not Applicable                   | Additional SGD50.00<br>(to the Commuter Fee /<br>Additional Division Fee) | Additional SGD100.00<br>(to the Commuter Fee /<br>Additional Division Fee) |
| Change (Replacement) of<br>Athlete, Alternate, Coach,<br>and/or Entourage<br>(charged per person)                                       | SGD20.00                         | SGD50.00  | SGD100.00  |

### CANCELLATIONS

1. Refunds will be issued for cancellations requested **BEFORE** Registration Package Submission deadline, less administrative charge of SGD20.00 per person. For international transfers for refunds, bank charges will apply.
2. Cancellations must be made in writing via email to the Competition Office email.
3. There is w four [4] to six [6] weeks of processing time for refunds.
4. There will be strictly no refund for cancellation requests made after Registration Package Submission.

### PAYMENT PROCEDURES

1. You are not required to make any payment prior to receiving the e-invoice in the Registration Administrator's email.
2. Payment will be due within seven [7] days of issuance of invoice or day before competition day one, whichever is earlier. Details of the payment will be included in the e-invoice.
3. Payment Mode: Only bank transfer will be available. Bank charges may apply.



## REGISTRATION

### AGREEMENT OF COMPLIANCE AND CONFIRMATION

By submission of the registration package, the REGISTRATION ADMINISTRATOR “Reg Admin” confirms that all athletes, coaches, program directors, advisors, officers/teachers in-charge, gym/club/studio owners, and members of entourage (collectively, “Stakeholders”):

- Have read and understood the policies, procedures, guidelines, and rules and regulations listed in the Information Package and Rule Book and accept them as fair and integral part of the competition and agree to abide by them.
- Confirms that athletes have obtained personal accident insurance and/or travel package insurance coverage for their participation in the championships.
- Acknowledges that all participants on the team(s) fulfil the eligibility requirements in their specific divisions and any changes to the roster has been made known to the Competition Office.
- Are aware that fielding ineligible athletes will result in automatic team disqualification and will be required to supply eligibility verification to event officials if a violation is reported.
- Acknowledge that the actions and conduct of the team and delegation are the responsibility of the group leader(s), and therefore it is the responsibility of all team members and members of the delegation are in strict compliance with all policies and procedures established by the venue, all applicable laws of Singapore, rules and regulations, including those in the Information Package and Rule Book.
- Confirms and declares that all submitted information is true and complete.

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2025